



# KASHI INSTITUTE OF TECHNOLOGY

(NAAC-A grade accredited institution), ISO 9001 : 2015 (QUALITY MANAGEMENT SYSTEM)

Managed by : JAIN EDUCATION SOCIETY

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Ref. No.: Kashi IT/Office Order/2023-24/06

Date: - 09<sup>th</sup> August, 2023

## OFFICE ORDER

The Internal Complain Committee as per details given below has been formed for the session 2023-24 to resolve the problems as per section 4 of Sexual Harassment of Women at the Institute (Prevention, Prohibition and Redressal) Act, 2023 to resolve the problems of all the students & staff members of each discipline.

S. No.	Name	Responsibility	Department
1.	Ms. Archana	Presiding Officer	EC
2.	Mr. Amitabh Singh	Member	ME
3.	Dr. A.K. Yadav	Member	Dy. Director
4.	Dr. D.M. Srivatava	Member	Dean Academic
5.	Mrs. Ayushi Gupta	Member	MBA
6.	Ms. Rabiya Parveen	Member	Admission Cell
7.	Dr. Ravirajan Kr. Singh	Member	EN
8.	Mr. Avinash Kumar Singh	Member	CSE
9.	Ms. Saltanat Khanam	Member	Admin Staff
10.	Ms. Akanksha Singh	Member	Student
11.	Ms. Anushka Sinha	Member	Student

In case of any problem/issues, the students are feel free to contact the above said members or directly to the Presiding Officer.



**Copy to:-**

1. Vice Chairman
2. Deputy Director
3. Dean Academic
4. Registrar
5. All HODs
6. Administrative Officer
7. Transport In-charge
8. Hostel Warden (Boy's & Girl's)
9. Account Officer
10. Security Officer
11. Notice Board.