



# KASHI INSTITUTE OF TECHNOLOGY

(NAAC- A grade accredited institution), ISO 9001 : 2015 (QUALITY MANAGEMENT SYSTEM)

Managed by: JAIN EDUCATION SOCIETY

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)


Minutes of IQAC Meeting held on 3<sup>rd</sup> June, 2024 at 2pm

### MEETING - IV

S. No.	Agenda	Resolution
1	Confirmed the minutes of previous meeting.	Coordinator read the Minutes of earlier meeting and was approved by the Members.
2	Preparation and Approval of Academic Calendar	Approval of Academic Calendar should be prepared as per IQAC Guidelines after considering proposal from different Committees.
3	World Environment Day	Chairperson Dr. Gaurav Sinha informed that KIT Students will be planning activities on World Environment Day on 5 <sup>th</sup> June in Benipur.
4	World YOGA Day	Chairperson Dr. Gaurav Sinha suggested to prepare on Yoga Day on 21 <sup>st</sup> June in college campus.
5	Faculty Development Program	It was informed by Chairperson Dr. Gaurav Sinha that different departments should organize faculty development Programs. Faculty was sensitized to submit their FDP and other Certificates with Research and Development Team after end of semester.
6	Review of Auditorium Renovation	Chairperson Dr. Gaurav Sinha inquired about the pending work and progress made on Auditorium Renovation.
7	Confirmation about the next Meeting date	Next Meeting was confirmed to be held on 02/09/2024

There being no other subject for consideration, the meeting was concluded at 3pm with Vote of Thanks to the Chair and other members present by the IQAC Coordinator.

  
(Prof. A.K. Yadav)  
Co-ordinator, IQAC

  
(Dr. Gaurav Sinha)  
Chairperson, IQAC