



# KASHI INSTITUTE OF TECHNOLOGY

(NAAC- A grade accredited institution), ISO 9001 : 2015 (QUALITY MANAGEMENT SYSTEM)

Managed by: JAIN EDUCATION SOCIETY

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting held on 4<sup>th</sup> December, 2024 at 2pm

### MEETING – II

S. No.	Agenda	Resolution
1	Confirmed the minutes of previous meeting.	Coordinator read the Minutes of earlier meeting and was approved by the Members.
2	Commencement of Class –Even Semester	It was informed by Chairperson Dr. Gaurav Sinha that all departments and their faculties should prepare PPT, Notes and Events schedule for Even semester Class.
3	Academic Calendar (Even Semester) 2024-2025	Chairperson Dr. Gaurav Sinha suggested to finalize all exams and events date for Academic Calendar
4	Workshop on Design Thinking	HOD MBA Department discussed the details of the programme regarding workshop with Chairperson Dr. Gaurav Sinha.
5	Industrial Visit to Banas Dairy	Chairperson Dr. Gaurav focused to conduct the industrial visit for autonomy students
6	Faculty Development Program	It was informed by Chairperson Dr. Gaurav Sinha that all departments and their faculties should attend at least 2 FDP before starting Even Semester. Faculty was also sensitized to submit their FDP and other Certificates .
7	Confirmation about the next Meeting date	Next Meeting was confirmed to be held on 03/03/2025

There being no other subject for consideration, the meeting was concluded at 3pm with Vote of Thanks to the Chair and other members present by the IQAC Coordinator.

(Prof. A.K. Yadav)  
Co-Ordinator, IQAC

(Dr. Gaurav Sinha)  
Chairperson, IQAC